



**Deaf Inter-Link Interpreting Service Agency**  
**Interpreting Position with Benefits**

**Introduction:** Deaf Inter-Link is responsible for providing sign language interpreting services to the community, businesses, public, private, and state agencies, government entities, as well as educational institutions including colleges, universities, and schools. Deaf Inter-Link provides these services for deaf/hard-of-hearing individuals who use sign language as their primary mode of communication.

**Duties and Responsibilities of Interpreters:**

- Interpret in a variety of settings in the community. This can include educational classes, conferences, field work, meetings, lectures, and a variety of other events and settings.
- Prepares for interpreting assignments by reviewing materials, and meeting with the client before the assignment begins.
- Clarifies the role of an interpreter as needed to help all persons concerned understand how to best work with an interpreter.
- Advises Deaf Inter-Link of matters of concern with regard to clients and interpreting situations.
- Refers people to Deaf Inter-Link for questions or concerns regarding accommodations.

**Required Qualifications:**

- MICS level 3-5 certification in interpreting and transliterating
- Completion of high school diploma or equivalent
- Completion of academic credit from a post-secondary institution
- Interpreting experience in the post-secondary educational field

**Preferred Qualifications:**

- MICS level 3-5 certification in interpreting and transliterating,
- RID CI, CT, or CSC certification
- Completion of an Interpreter Training Program
- Completion of a two or four-year undergraduate degree

**Salary Range:** \$30,000-\$65,000. Deaf Inter-Link offers both part-time (25 hours/week) and full-time (35 hours/week) positions with full benefits.

**Contact Person:** Alta Bradshaw, CEO Deaf Inter-Link  
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314.837.0777 (FAX)

**Applications to Include:** Letter of Application, Resume, Copies of Official Interpreter Certification, Videotape of Interpreting Work Samples, and Names/Contact Information of Three Professional References

**Deaf Inter-Link is an Equal Opportunity/Affirmative Action Employer. Federal and state legislation prohibits discrimination on the basis of race, religion, color, national origin, ancestry, sex, age, disability, and veteran status. In addition, Deaf Inter-Link policies prohibit discrimination on the basis of sexual orientation, marital status, and parental status.**